



March 13, 2020

Dear OFY Families,

There are still no confirmed cases of COVID-19 at any OFY campus. However, in an abundance of caution, OFY will be transitioning their instructional model to online platforms to limit direct instruction as much as possible over the next 30 days.

**Regular face-to-face student appointments are cancelled Monday, March 16th, through Wednesday, March 18th**, to allow OFY staff time become properly trained, and prepared to transition to virtual learning environments. **Centers will be opened Thursday, March 19th and Friday, March 20th for students to collect their units and any resources to help them work remotely** and transition to online instruction effectively. We will continue to monitor the health and wellbeing of both staff and students throughout the following 30 days, and will make adjustments to that timeline, and update you accordingly, if necessary.

We are committed to continue providing a full range of services to OFY students and families, including addressing special education needs, guided independent study support, and providing technology and meals to students who need them. We will be in touch with you via School Messenger (SMS and robocalls) regularly, as well as through email during this transition. In the meantime, if you have any questions, please contact your child's teacher for more information.

We also urge you to continue practicing safe hygiene to prevent the spread of any infectious disease:

- Wash your hands regularly with warm water and soap, and lather long enough to sing Twinkle Twinkle Little Star (20 seconds).
- Avoid touching your mouth, nose, and eyes as much as possible, especially with unwashed hands.
- Cover your mouth and nose when sneezing or coughing. If a tissue is unavailable, cough or sneeze into your inner elbow.
- Heed safe reentry guidance from the CDC if your family has recently returned from travel from a country with a level III travel warning.
- Avoid contact with anyone who is sick.
- Monitor and heed the advice of public health experts like the CDC, World Health Organization, and your local Public Health Department.

Sincerely,

Options For Youth Leadership